



Refer to the information below to ensure you are eligible for Henderson Municipal Power & Light's (HMP&L) Residential Attic Insulation Program. For assistance determining your eligibility, email conservation@hmpl.net.

Incentive Offer

This offer provides attic insulation incentives for residential customers that experience usage at or above 200% of "typical use" which will be defined as 1 kWh/sq. ft per month. The incentives are limited to residential homes with natural gas and/or electric service located in Henderson Municipal Power & Light's service territory. A Self-administered Energy Audit must be completed and turned in to determine eligibility. The incentive cannot exceed the cost of materials less any sales tax. Incentive funds are limited and are available on a first-come, first-serve basis. New construction homes are not eligible to participate in the incentive program.

Compliance

All projects must comply with applicable federal, state, and local laws and regulations, including building codes, and manufacturer's specifications.

Application Delivery

A complete, signed application and itemized receipt for materials and labor must be submitted to conservation@hmpl.net. The invoice(s) must indicate the date of project completion and total project costs. Incomplete applications will not be processed. Failure to provide supporting documentation will be considered an incomplete application.

Verification

Henderson Municipal Power & Light reserves the right to verify sales receipts and/or installations. An inspection may be conducted to verify installations. Any and all funds determined, in Henderson Municipal Power & Light's sole discretion, to have been acquired on the basis of fraudulent or misrepresented information must be returned to Henderson Municipal Power & Light.

How to Apply for an Incentive

- Complete self-administered energy audit and submit to HMP&L.
- Receive determination of eligibility.
- Installation of attic insulation. Installed insulation must be R-38 or above.
- Complete and sign application.
- The application must be postmarked within 90 days of product installation to be eligible for incentive.
- Attach Receipt. Ensure you have attached a copy of the contractor itemized invoice to the rebate application. The invoice should include:
 - Address of installation
 - Date of installation
 - Square foot installed
 - Type of Insulation
 - Total installed cost of each qualifying service
- Submit Application to:
 - conservation@hmpl.net or
 - Mail to:

Henderson Municipal Power & Light
ATTN: Conservation
1213 Barret Blvd.
Henderson KY, 42420

Eligibility

- This program is available only to existing HMP&L electric utility customers.
- New construction homes are not eligible to participate in this program.
- Program is not available for reimbursement to contractors/realtors for HMP&L service area properties.
- Project approval is limited based on availability of the fiscal year budgeted funds,
- One project per applicant per fiscal year (June 1st to May 31st).

Reimbursement

- Reimbursement will be available for the cost of insulation.
- The reimbursement amount will be based on the final itemized receipt provided by the applicant following project completion minus any and all applicable sales tax or shipping fees.
- Cost for labor will not be eligible for reimbursement.
- If final receipt is not provided within 6 months of project approval date, the incentive funds may be reallocated and unavailable for this project.
- HMP&L may be required by law to report an incentive amount to the Internal Revenue Service.
- HMP&L is not responsible for any tax liability as a result of any incentive paid.

Disclaimer

- HMP&L disclaims any warranty, whether expressed or implied, for any materials or labor associated with installation, maintenance, repair.
- HMP&L will not accept any liability resulting from participation in this program.
- HMP&L does not guarantee that energy efficiency measures purchased and installed or services provided through this program will result in energy and cost savings.



Submit Energy Audit to:

- conservation@hmpl.net
- Mail to:
Henderson Municipal Power & Light
ATTN: Conservation
1213 Barret Blvd.
Henderson, KY 42420

Date _____

Property Information

Owner's Name: _____ Year Built/Age: _____

Property Address: _____

City, State, Zip _____ Phone No.: _____

Email: _____ Square Footage: _____

Utility Information

Electric Provider Name: _____ Acct #: _____

Heating Fuel Provider: _____ Acct#: _____

Step One: Locate Air Leaks

Potential energy savings from reducing drafts can range from 10-20%.

Location	Leaks detected?	Notes
Door and window frames		
Check windows for cracks, broken seals		
Along baseboards or edge of flooring		
Junctures of the walls and ceiling		
Lighting Fixtures (especially recessed)		
Switches, electric outlets in walls, exhaust fans and vents		
Fireplace Dampers		

Step Two: Lighting

Lighting typically accounts for about 10% of your electric bill. LED bulbs are at least 75% more efficient than incandescent bulbs.

	Notes
Type of light bulbs	<input type="checkbox"/> Mostly incandescent or CFL <input type="checkbox"/> Mostly LED
Identify which indoor fixtures you use the most.	How many? <input type="text"/> Hours of use per day? <input type="text"/>
Identify which outdoor fixtures you use the most.	How many? <input type="text"/> Hours of use per day? <input type="text"/>

Step Three: Heating and Cooling

Space heating and cooling accounts for roughly half the energy used in a typical home. If your heating system is not working efficiently, as much as 30-50% of energy is wasted.

	Notes
My heating system is: <input type="checkbox"/> Gas forced air <input type="checkbox"/> Gas hot water <input type="checkbox"/> Electric forced air <input type="checkbox"/> Electric heat pump <input type="checkbox"/> Other: <input type="text"/>	Age of heating system: <input type="checkbox"/> more than 15 years <input type="checkbox"/> less than 15 years <input type="checkbox"/> less than 5 years
My cooling system is: <input type="checkbox"/> Central forced-air air conditioning <input type="checkbox"/> Wall/window-mounted A/C unit <input type="checkbox"/> No air conditioning system	Age of cooling system: <input type="checkbox"/> more than 15 years <input type="checkbox"/> less than 15 years <input type="checkbox"/> less than 5 years
How often are furnace filters cleaned or changed?	<input type="checkbox"/> Every 3 months <input type="checkbox"/> Every 6 months <input type="checkbox"/> Less than twice a year
Annual inspection/maintenance performed regularly?	Yes <input type="text"/> No <input type="text"/>

Step Four: Insulation

A lot of energy can be lost through insufficient or nonexistent insulation.

	Notes
Attic	
General attic/crawlspace insulation	Depth/thickness of insulation: _____ Type of insulation: _____
Attic hatch (should be securely sealed)	Yes _____ No _____
Pipes, ductwork, wires, that penetrate ceilings or walls (should be properly insulated and sealed)	Yes _____ No _____
Chimneys (any gaps should be sealed)	Yes _____ No _____
Basement/Crawl Space	
Insulation perimeter under living area	Yes _____ No _____
Gaps around/through vents and windows (should be properly sealed)	Yes _____ No _____
Gaps around pipes/wires open to exterior (should be properly sealed)	Yes _____ No _____

Questions?

Please refer to City of Henderson monthly utility bills to answer the questions below.

1. What is your highest monthly kWh usage during the Summer months (June – September)?

_____ kWh

2. What is your highest monthly kWh usage during the Winter months (November – December)?

_____ kWh

**Please allow 7-14 business days, from receipt of audit, for notification of eligibility.*



Customer / Account Holder Information

Account holder's first and last name (or tenant if completed landlord)

Account holder's spouse's first and last name (if applicable)

Email

Phone

Alternate Phone

Henderson Municipal Power & Light account number (Required)

Installation Address

Address

City

State

ZIP

Location description

Existing Home
New construction not eligible

Square Footage

Contractor Information

Company Name

Email

Contact Person

Phone

Alternate Phone

Address

City

State

ZIP

Mailing Information for Incentive Check

Payable to

Property owner/Landlord phone

Address

City

State

ZIP

Signature

- I hereby certify that **1)** the information contained in this application is accurate and complete; **2)** All rules of this incentive application have been followed; **3)** I agree to verification of equipment installation, which may include a site inspection by a utility representative. I hereby agree to indemnify, hold harmless and release the utility from any actions or claims in regard to the installation, operation and disposal of equipment (and related materials) covered herein, including liability from any incidental or consequential damages. *Signature is required.*

Customer/Account holder name (Printed)

Customer/Account holder signature

Date

